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House of Representatives

Committee on Post Office and Civil Service

Washington, D.C. 20515

TELEPHONE (202) 225-4054

April 17, 1985

Honorable William J. Casey
Director
Central Intelligence Agency
Washington, D.C. 20505

Dear Mr. Casey:

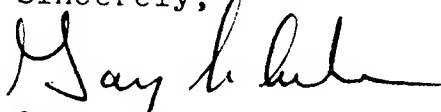
The Subcommittee on Human Resources is conducting a review of the utilization of "temporary" employees in Federal agencies. As part of that review, it would be appreciated if you could summarize certain elements of your "temporary" work force as described below.

1. How many temporary workers are employed by your agency and what percentage are they of your total workforce?
2. Please break down the temporary workforce by General Schedule Grade.
3. Please explain how the temporary employees are used by the agency. Provide me with the job descriptions of those occupational categories which are not clerical or secretarial in nature.
4. What is the average length of employment for a temporary employee in your agency?
5. Please evaluate the effect of temporary employees on agency mission and indicate how you intend to implement the new regulations concerning the hiring of temporary employees, as outlined in FPM Letter 316-21 dated January 2, 1985.

Your response to the Subcommittee (511 House Annex 1) by May 20 would be appreciated.

Thank you very much for your assistance in this matter.

Sincerely,



Gary L. Ackerman
Chairman, Subcommittee on
Human Resources

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